

# WESTERN CAROLINA UNIVERSITY

## Consent to Release Confidential Information

WCU Student Community Ethics – 110 Scott Hall East – Cullowhee, NC 28723 – Phone (828) 227-7234 – FAX (828) 227-7036

Student: \_\_\_\_\_  
Last Name First Name MI

ID#: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*In accordance with the Family Educational and Privacy Act (FERPA) of 1974, U.S.C. 1232, University policy prohibits the release, to third parties, of information contained in a student's educational records, without the expressed written consent of the student. The above listed individual requests that a university administrator discuss/review his/her file as indicated below. In signing this document, the individual releases Western Carolina University, including the Department of Student Community Ethics and its employees, other university departments and their employees, of any responsibility for misappropriation of the information released.*

**Person(s) to whom your file may be disclosed and/or reviewed; the extent to which a University Administrator may discuss the contents of your file (default is "Full"); The Person(s) status (Attorney/Representative); and the University Administrator (only authorized University Administrators have access to student educational records) who may speak to the person named below (default is "Any").**

Name of Person Info is to be Disclosed to:	Relationship	Is this Person an Attorney? (Yes or No)	Is this Person an Advisor in a DSCE case? (Yes/No)	Disclosure (Full or Partial*)	University Administrator (Any or Specific*)

**If any above named person(s) are acting as a student's Advisor in a DSCE case, a separate Notice of Licensed Attorney or Non-Attorney Advocate form MUST be completed.**

**This form must be completed in view of a member of the DSCE, Division of Student Affairs staff, or another university administrator/faculty member and that administrator must sign as a witness below.**

Staff Name: \_\_\_\_\_  
Last Name First Name MI

ID#: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_